

2023 Budget Disclosure



October 31, 2022

Dear Members:

The Board of Bar Commissioners (“BBC”) has approved the budget for the 2023 calendar year. The budget is available in its entirety on the State Bar website at www.sbnm.org. Members wishing to receive a printed copy may do so by calling (505) 797-6000 or 800-87NMBAR (800-876-6227). The first page of the budget provides the total proposed expenditures by categories, while the remaining pages provide explanations and further breakouts of the expenditures within each category. The total expenditures for the State Bar in 2023 are budgeted to be \$3,488,500. Of this amount, \$703,500 will be funded by non-licensing revenue, and \$2,785,000 will be funded by licensing fees (*see* Chart at page 1).

As we recover from the COVID-19 pandemic, our 2023 budget considers rising inflation rates and increased costs, especially for travel and production of our publications. We have expanded our Operations Group to include the Digital Print Center, Front Desk, State Bar Center rentals, and Member Services. We have established a new Professional Programs Group, which now combines our member support programs including Equity in Justice, Professional Development, Lawyer Assistance, and Judicial Wellness. We have committed to continuing our support of Judicial Pipeline Projects, such as the Judicial Clerkship Program, and have allocated funds to develop a Case Summary Program which will provide a new direct benefit to our members. We are presenting a balanced budget for the 2023 calendar year.

The BBC has determined that all proposed expenditures for 2023 are necessarily or reasonably incurred for the purpose of regulating the legal profession or improving the quality of legal services in New Mexico and that no expenditures relate to political or ideological activities. Therefore, all expenditures may be charged to member licensing fees.

The State Bar receives revenue from both member licensing fees and from other sources. The first page of the disclosure and the detail in the Description of Categories shows the revenue from each source and the general breakout of revenue use by category. This breakout is for information purposes only and is not related to whether an item is appropriately chargeable to licensing fees.

One material, non-budgeted expenditure for free CLE provided to members was identified in 2021 and is disclosed in Part IV of this document. Instructions for challenging expenditures believed to be non-germane are set forth below.

Sincerely,

Erinna M. Atkins, Esq.
Secretary-Treasurer
State Bar of New Mexico

DEADLINE TO CHALLENGE EXPENDITURES

Using the form provided on the last page of the budget document, submit written challenges on or before 5:00 pm MST, Nov. 30, 2022 to:

Richard Spinello, Executive Director
State Bar of New Mexico
PO Box 92860
Albuquerque, NM 87199

Challenges may also be delivered in person to the State Bar at 5121 Masthead NE, Albuquerque, NM or emailed to info@sbnm.org.

State Bar of New Mexico Budget Disclosure: Year Ending December 31, 2023

Projected Licensing Revenue: \$ 2,785,000

Projected Non-Licensing Revenue: \$ 703,500

Projected Total Revenue: \$ 3,488,500

Projected Expenses:

	Total Expenses (Chargeable)	Chargeable Expenses Funded By Licensing Fees	Chargeable Expenses Funded By Non-Licensing Revenue	% of Total Budget
I. State Bar Governance				
Board of Bar Commissioners	\$ 110,000	\$ 40,000	\$ 70,000	3.15%
II. State Bar Organization				
Administration	\$ 1,107,200	\$ 951,860	\$ 155,340	31.74%
<i>Accounting</i>				
<i>Facilities</i>				
<i>Human Resources</i>				
<i>Information Technology</i>				
Operations	\$ 928,530	\$ 461,830	\$ 466,700	26.62%
<i>Committees & Divisions</i>				
<i>Digital Print Center</i>				
<i>Ethics/Risk Management</i>				
<i>Fee Arbitration</i>				
<i>Front Desk</i>				
<i>Member Services</i>				
<i>Online Legal Research</i>				
<i>Sections</i>				
<i>State Bar Center</i>				
Regulatory Programs and Office of the General Counsel	\$ 612,630	\$ 608,670	\$ 3,960	17.56%
<i>Attorney Helpline</i>				
<i>Client Protection Fund</i>				
<i>IOLTA Program Administration</i>				
<i>Licensing & MCLE</i>				
<i>Mentorship</i>				
<i>Pro Hac Vice</i>				
Professional Programs Group	\$ 155,895	\$ 150,895	\$ 5,000	4.47%
<i>Equity in Justice Program</i>				
<i>Judicial Wellness Program</i>				
<i>Lawyer Assistance Program</i>				
<i>Professional Development Program</i>				
Marketing & Communications	\$ 574,245	\$ 571,745	\$ 2,500	16.46%
<i>Bar Bulletin</i>				
<i>Resource Deskbook</i>				
<i>Marketing & Development</i>				
III. Legislative Activity	\$ 0	\$ 0	\$ 0	0%
TOTAL	\$ 3,488,500	\$ 2,785,000	\$ 703,500	100.00%

Detailed revenues and expenses by department are included in the Description of Categories section of this document.

Summary of Significant Assumptions and Accounting Policies

Year Ending December 31, 2023

Nature of Business

The State Bar of New Mexico (State Bar) was originally organized in 1886 and established by state statute dated March 17, 1925. The State Bar was incorporated under the laws of the State of New Mexico in 1978. The purposes of the State Bar are to aid the courts in the administration of justice, to preserve the rule of law and to foster a high standard of integrity and competence within the legal profession. The State Bar develops and promotes programs such as legal research, membership programs, public education and information, and law practice management and technology. The State Bar's activities include collection of licensing fees; administration of pro hac vice attorneys; collection of pro bono hours reported and associated contributions; collection of professional liability insurance pursuant to Court order; administration of the IOLTA program; administration of the Minimum Continuing Legal Education program; administration of the Legal Specialization program; assisting in the administration of the Client Protection Fund and Commission; and publication of the *Bar Bulletin*, the *New Mexico Lawyer*, and the *Resource Deskbook*.

Nature of Presentation

This budget presents, to the best of management's knowledge and belief, the State Bar's expected statement of chargeable expenses/expenditures by functional category. The statement identifies the major functional categories of the State Bar and includes amounts for activities that are germane to advancing the State Bar's regulatory functions and improving legal services (chargeable), as well as that portion of the expenses considered not to be reasonably related to regulating the profession or improving the quality of legal services (non-chargeable). Accordingly, the budget presents management's judgement of the expected conditions and expected course of action as of the date of Board of Bar Commissioners' approval of the 2023 budget on October 21, 2022. Management does not intend to update this budget. The assumptions disclosed herein are those that management believes are significant to the budget and may not be all inclusive. There will usually be differences between budgeted and actual results because events and circumstances frequently do not occur as expected. Those differences may or may not be material.

The budget document has been designed to provide to all members of the State Bar the anticipated costs, by functional category, of the 2023 activities which will be funded by both mandatory licensing fees and non-licensing revenues. Accordingly, this document may not be useful for other purposes.

Deferred Revenues

Licensing fees, subscriptions, and advertising are recognized as revenue in the period to which they relate. Amounts collected in advance are recorded as liabilities until earned.

State Bar and Bar Foundation Relationship

In 1991, the State Bar formed a 501(c)(3) corporation, the State Bar of New Mexico Special Projects, Inc. (Special Projects) for the purpose of receiving grant awards from other 501(c)(3) entities for programs approved by the Board of Bar Commissioners and for accepting contributions to construct a general office building (State Bar Center). In 2003 Special Projects was renamed the New Mexico State Bar Foundation (Bar Foundation). At the end of 2020 the interlocking boards of the State Bar and Bar Foundation voted on bylaw amendments for the Bar Foundation which changed the structure of the Bar Foundation Board to include a majority of Board of Bar Commissioner (BBC) members, a minority of non-BBC members, and a public member. The new Bar Foundation Board began service January 2021.

Property and Equipment

Property and equipment are recorded at cost for purchased items and fair market value at the date of contribution for donated items.

Depreciation/Amortization

This statement has been prepared without regard to depreciation or amortization since the issues of chargeable and non-chargeable are considered in the year of purchase or, in the event of debt-financed acquisitions, the period in which the commitment to make principal payments has been made.

Basis of Presentation

To ensure observance of limitations and restrictions placed on the use of resources available to the State Bar, accounts are maintained in accordance with the principles of the Accounting Standards Codification Section, "Financial Statements for Non-Profit Organizations." Under these standards, the State Bar is required to report information regarding its financial position and accounting activities under two classes of net assets, net assets with donor restrictions and net assets without donor restrictions. This budget covers both classes of assets. In addition, the State Bar's accounts are maintained on a functional basis, which retains activity detail on a program-by-program basis.

Income Taxes

The State Bar is exempt from income taxes under Section 501(c)(6) of the Internal Revenue Code. However, the State Bar is subject to income tax on activities that are unrelated to its exempt purpose as a 501(c)(6) membership association.

Building Occupancy Costs

In August 1996, the State Bar moved into the newly constructed State Bar Center. As joint owner with the Bar Foundation, the State Bar is responsible for its portion of the expenses incurred in operating and maintaining the building.

Description of Categories

I. State Bar Governance

Board of Bar Commissioners

The Board of Bar Commissioners (Board) is established by Supreme Court Rule 24-101(C) as the governing board of the State Bar. The Board is responsible for overseeing the executive director and making decisions to fulfill the mission of the State Bar. The Board will meet five times in 2023. While Board members receive no compensation, they do receive mileage and per diem allowances for travel in accordance with the Supreme Court rule and the State of New Mexico travel policies.

The expenses for Board meetings are based on the assumptions that during 2023, three Board meetings will be held at the State Bar Center in Albuquerque, one will be held in conjunction with the Annual Meeting at the Hyatt Regency Tamaya, and one will be held in Santa Fe. Board committees may also conduct business virtually or in person throughout the year. Travel and conference expenses include travel for officers to attend various State Bar-related activities, conferences, and training programs. The 2022 travel for the officers assumes that they may attend national conferences. The president may attend the annual meetings of the state bars of Texas, Oklahoma, Utah, and Arizona. Board expenses also include funding for an event during the Annual Meeting; an Executive Committee retreat to assess the status of the three-year strategic plan developed in 2022; member outreach events in the judicial districts outside of Albuquerque; and donation requests for law-related programs or activities received by the Board.

Expenses - BBC	Chargeable Expenses Funded By Licensing Fees	Chargeable Expenses Funded By Non-Licensing Revenue	Total
Annual Meeting BBC Event		10,000	\$ 10,000
Board Meeting/Strategic Planning		1,000	1,000
Commissioner District Events	12,000		12,000
Meetings & Governance	25,000	31,000	56,000
Outreach Donations		3,000	3,000
Special Committees	3,000		3,000
Travel & Conferences		25,000	25,000
Total Expenses	40,000	70,000	\$ 110,000

II. State Bar Organization

A. Administration

Administration expenses include: capital lease cost of three office copiers; capital outlay projects such as improvements to the member database, website, and State Bar Center building; in-kind support of the Bar Foundation related to professional service fees, shared IT infrastructure, and overhead/occupancy costs; IT costs such as server hosting, backups, disaster recovery, security applications, member database and content management system (website), and other operational software subscriptions; credit card merchant service fees and other bank fees; State Bar outreach to the Supreme Court of NM, Civil Legal Service Providers, and Board members; administrative postage and delivery costs; professional service fees for the annual financial audit and preparation of annual tax returns; and federal and state taxes resulting from unrelated business activities.

1. Administration

General administration includes the Executive Office which has administrative responsibilities related to the management, policies, and mission of the State Bar and the Bar Foundation, including the Board of Bar Commissioners. The State Bar is reimbursed by the

Bar Foundation for any labor expenses and collects administrative fees from local and voluntary bars choosing to collect their dues through the licensing process.

2. Accounting

The accounting department keeps the State Bar compliant with policies, procedures, practices, and the law with regard to finances and generally accepted accounting principles (GAAP). Accounting functions are performed for the State Bar as well as associated law-related entities such as the Access to Justice Fund, Bar Foundation, and Client Protection Fund. Separate accounting and reporting functions are also performed for internal departments, including sections; committees; divisions; and the Lawyers Assistance and Judicial Wellness Programs.

3. Facilities

The facilities department is responsible for maintenance and security of the State Bar Center.

4. Human Resources

Human Resources handles personnel issues such as: hiring; orientation; conducting staff trainings; monitoring employee benefits; performing exit interviews; and terminations.

5. Information Technology (IT)

The IT department assures the State Bar database, technology needs, and website operate smoothly. The State Bar's website, www.sbnm.org, provides a host of information for members and the public regarding State Bar activities. The State Bar also hosts website pages for sections for a nominal fee.

6. Member Database

The State Bar's database, Euclid's ClearVantage Association Management Software, is used to maintain current membership information and collect Supreme Court required information, such as professional liability insurance and pro bono service. The State Bar offers membership data lists and email services to the public subject to conditions of the Membership Data Agreement and the Email Services Agreement.

Revenue - Admin	
Administrative Fees	\$ 24,000
Interest Earned	4,500
Total Revenue	\$ 28,500

Expenses - Admin	Chargeable Expenses Funded By Licensing Fees	Chargeable Expenses Funded By Non-Licensing Revenue	Total
Capital Lease Principal/Interest	5,420		\$ 5,420
Capital Outlay		30,000	30,000
Dues & Subscriptions	3,430		3,430
In-Kind Support of Foundation	154,500		154,500
Information Technology	159,950		159,950
Merchant Service/Bank Fees	13,500		13,500
Mileage	500		500
Office Supplies	2,000		2,000
Outreach – Administrative		3,000	3,000
Payroll	565,560	71,840	637,400
Postage & Delivery	12,000		12,000
Professional Services	25,500		25,500
Staff Education/Morale/Travel	9,500	8,500	18,000
Taxes & Fees		42,000	42,000
Total Expenses	951,860	155,340	\$ 1,107,200

B. Operations

Operations expenses include: capital lease costs for two Sharp Aquos smart boards; capital lease costs for printing equipment in the Digital Print Center; supplies for the professional development center to support rental of the facility; support for the Senior Lawyers Division and Young Lawyers Division and BBC Standing Committees; travel costs for member services staff to attend Bar Commissioner district events throughout the state; building maintenance costs such as janitorial, landscaping, and repairs; building service contracts such as pest control, elevator maintenance, and alarm service; property taxes; utilities; and a survey reserve to fund the decennial membership diversity survey.

1. Digital Print Center

The Digital Print Center produces booklets, letterhead, brochures, newsletters, and a variety of publications for State Bar departments, the Center for Legal Education, sections, divisions, committees, and external customers. In addition, mailing services are performed for internal and external entities.

2. Front Desk

The front desk assists State Bar members, renters, and other members of the public who visit the State Bar Center or who call in by phone. They refer members of the public to State Bar programs or other civil legal service providers for assistance.

3. Member Services

Services provided by Member Services include assistance to sections, committees and divisions, law student members, and voluntary bar associations; administration of association agreements for discounts on products and services provided by third-party vendors; administration of annual awards to recognize those who have made exemplary contributions to the legal profession; support of Judicial Pipeline projects such as the Judicial Clerkship Program; and member outreach such as execution of member appreciation day including free CLE. Other member services include:

i. Ethics/Risk Management Assistance

Ethics Advisory Helpline

Ethics Helpline (1-800-326-8155) assists State Bar members with questions regarding legal ethics.

Ethics Advisory Committee

Assists lawyers with questions regarding the attorney's own conduct in relation to the New Mexico Rules of Professional Conduct. The committee provides written formal and informal responses to inquiries from the membership. Opinions are archived and searchable by date of issue or by topical index on the State Bar's website at www.sbnm.org.

ii. Fee Arbitration Program

Provides fee arbitration to resolve fee disputes between attorneys and their clients or disputes between attorneys. This free program is designed to provide an efficient and confidential alternative to litigation.

iii. Online Legal Research

The Board of Bar Commissioners contracts with Fastcase to provide free online legal research for State Bar members. Fastcase provides research for case law, statutes, court rules, regulations, and attorney general opinions, etc. Fastcase contains databases covering New Mexico, all state libraries, and all federal and bankruptcy jurisdictions.

iv. Committees and Divisions

Direct expenses are charged to the Senior Lawyers Division, the Young Lawyers Division, and standing BBC Committees. The total budget for committees does not exceed the gross budget approved by the Board.

v. Sections

The State Bar encourages attorneys to become actively involved in programs that explore substantive issues related to specific practice areas. Members may join sections specifically devoted to these issues by paying dues. Separate ledger accounts are maintained for the operations of each section. Section revenue is derived from voluntary fees paid by members requesting to join particular sections. The direct expenses of sections have been projected to equal forecasted revenues.

4. State Bar Center

The State Bar Center is used primarily to support the members of the State Bar and offers a variety of meeting spaces, including an auditorium, three classrooms, eight small/medium size conference rooms, and a boardroom. All of the meeting space is available for members to rent at a reduced rate for mediations, depositions, arbitrations, settlement facilitations, and law-related and non-profit organization meetings and events. No fees are charged for client meetings, court-ordered arbitrations, court meetings, and State Bar section, committee, and division meetings. Meeting space is also rented to various outside entities.

Revenue - Operations	
Digital Print Center	\$ 30,000
Member Benefits Program	20,000
Section Membership Fees	60,000
State Bar Center Rentals	96,000
Total Revenue	\$ 206,000

Expenses - Operations	Chargeable Expenses Funded By Licensing Fees	Chargeable Expenses Funded By Non-Licensing Revenue	Total
Advertising		1,000	\$ 1,000
Awards		3,000	3,000
Capital Lease Principal/Interest		22,335	22,335
Commissioner District Events	2,000		2,000
Direct Supplies – PDC		5,000	5,000
Divisions	86,150		86,150
Dues & Subscriptions	1,200		1,200
Furniture & Equipment	10,000		10,000
Janitorial & Supplies		27,700	27,700
Judicial Pipeline Projects	35,000		35,000
Landscape Maintenance		6,900	6,900
Mileage	1,000		1,000
Mortgage Principal/Interest		110,890	44,490
Office Supplies	1,000		1,000
Online Legal Research	28,800		28,800
Outreach – Membership	13,100		13,100
Payroll	257,580	102,375	359,955
Print Production – Internal		27,000	27,000
Repairs & Maintenance		15,800	15,800
Sections		60,000	60,000
Service Contracts		12,400	12,400
Staff Education/Morale/Travel		2,500	2,500
Standing Committees	20,000		20,000
Taxes & Fees		13,900	15,800
Utilities		55,900	55,900
Board Designated Funds - Survey	6,000		6,000
Total Expenses	461,830	466,700	\$ 928,530

C. Regulatory Programs and Office of the General Counsel

Regulatory programs and Office of the General Counsel expenses include: insurance policies for fire, crime, cyber attacks, directors & officers, errors & omissions, workers compensation, and professional liability; costs to develop the new legal specialization program; CLE fees for the Bridge the Gap Mentorship program; and the risk management hotline.

1. Office of the General Counsel

The Office of the General Counsel is a professional office that assists the State Bar and the Bar Foundation with policy and regulatory functions of an integrated bar. Specifically, its functions are to protect the legal and policy interests of the State Bar; governance of certain regulatory programs; provide a professional legal resource for leadership, volunteers, and staff; assist with outreach to the judiciary; and advise in the areas of legislative, executive and judicial processes.

2. Attorney Helpline (Member and Non-Admitted)

Provides members of the State Bar and non-admitted attorneys with information and referrals in areas of attorney regulation, registrations, rules, and practice.

3. Client Protection Fund

Assists the Disciplinary Board with administration of the Client Protection Fund Commission which investigates claims against lawyers on issues regarding reimbursable losses caused by a lawyer’s misappropriation of client funds or other dishonest conduct.

4. Interest on Lawyer Trust Accounts (IOLTA)

Effective January 1, 2015, the New Mexico Supreme Court named the State Bar the IOLTA program administrator for New Mexico. An IOLTA account is a pooled, interest-bearing demand deposit account used by lawyers to hold client funds. The current rules require that all New Mexico attorneys who hold eligible funds to participate in IOLTA and that the funds be held at eligible financial institutions. The interest generated by the client funds held in pooled, interest-bearing trust accounts are remitted to the State Bar, which holds the funds and distributes them at the direction of the State Bar’s Access to Justice Fund Grant Commission. The funds are used to provide civil legal assistance to the poor, legal education, and improvements to the administration of justice in New Mexico.

5. Legal Specialization

The State Bar was authorized by the New Mexico Supreme Court to implement and administer a Legal Specialization program, and the Board of Bar Commissioners voted to establish the program at its regular meeting in May 2019. The purpose of the program is to assist in the delivery of legal services to the public by: providing greater access to the public to appropriate legal services; identifying and improving the quality and competence of legal services; and providing appropriate legal services at a reasonable cost.

6. License Renewal and Minimum Continuing Legal Education

Collects annual member licensing fees, tracks attorney compliance with annual MCLE requirements as defined by Court rule and collects other compliance data in both electronic and paper formats. The licensing department also processes membership status changes, and addresses membership questions. The MCLE department also certifies CLE courses on relevant legal topics and emerging areas of law practice management for credit in New Mexico and evaluates CLE course providers for accreditation.

7. Bridge the Gap Mentorship Program

The Supreme Court requires all members who have not been licensed elsewhere for at least two years to participate in a one-year mentorship program implemented by the State Bar. New lawyers pay tuition of \$300 for the program and obtain CLE for their first year of practice.

8. Pro Hac Vice

Manages registrations for non-admitted lawyers wishing to perform legal services in New Mexico. The Office of the General Counsel receives and tracks all registration certificates and provides information to applicants upon request. Pursuant to Rule 24-106(E), a disciplinary fee assessment, client protection assessment, and administrative fee are collected from the first annual Pro Hac Vice filing fee, and the balance is utilized to support the delivery of civil legal services to the poor in New Mexico.

Revenue – Reg & OGC	
Licensing Revenue	\$ 2,785,000
Regulatory Programs	149,500
Total Revenue	\$ 2,934,500

Expenses – Reg & OGC	Chargeable Expenses Funded By Licensing Fees	Chargeable Expenses Funded By Non-Licensing Revenue	Total
Advertising/Job Postings	1,000		\$ 1,000
Dues & Subscriptions	3,750		3,750
Insurance	56,080		56,080
Mentorship CLE Fees	30,000		30,000
Office Supplies	1,000		1,000
Payroll	492,350		492,350
Risk Management	15,000		15,000
Staff Education/Morale/Travel	9,490	3,960	13,450
Total Expenses	608,670	3,960	\$ 612,630

D. Professional Programs Group

Services provided by the Professional Programs Group (PPG) include education, assistance, and support for members in all areas and stages of the practice of law. PPG proactively educates and assists the NM legal community in creating and maintaining a professional, ethical and healthy standard of practicing law. PPG also responds to the legal community with education, resources and services when there is any type of issue or struggle by a member. PPG is made up of the Professional Development Program, Equity in Justice Program, Lawyer Assistance Program, and Judicial Wellness Program.

1. Equity in Justice Program

Equity in Justice Program was established in 2021 to address the recommendations from the reports on women and minorities in the legal profession from 2020. The program works with law firms, legal agencies, government agencies, the judiciary, and other community partnerships to promote equity and inclusion. The focus of the program is on education, building a diverse pipeline into the profession, retaining and supporting diverse lawyers, and continuing research into barriers to equity in the profession.

2. Judicial Wellness Program

The Judicial Wellness Program aids in focusing on the short-term and long-term needs of the N.M. Judicial Community. The New Mexico Judicial Wellness Program was created to promote health and wellness among New Mexico Judges by creating and facilitating programs, educational or otherwise, and practices that encourage a supportive environment for the restoration and maintenance of overall mental, emotional, physical, and spiritual health of judges.

3. Lawyers Assistance Program

The Lawyer Assistance Program (LAP) focuses on confidential, professional and peer assistance to help individuals identify and address problems with alcohol and other drugs, depression, and other mental health/emotional disorders. NM LAP endeavors to improve the well-being of lawyers, law students, paralegals, law clerks and all other legal staff through support, education and early intervention with the goal of ensuring every legal professional is healthy and fit to practice. Direct costs paid are for counseling fees through an Employee Assistance Program for the legal community.

4. Professional Development Program

In 2021 the State Bar reorganized various member service programs related to law practice management and added additional resources to complete a new member service Professional Development Program. As a part of this new program, the original Entrepreneurs in Community Lawyering (ECL) Program has been transitioned from a centrally located individual attorney program to resources that are available statewide. The State Bar will also be expanding resources for law firms and attorneys winding down their practice as part of this new program.

The Professional Development Program has developed and posted to the State Bar website checklists, forms, articles, and links to relevant resources to allow lawyers to follow best practices when engaged in succession planning, closing files, managing trust accounts, appearing before a tribunal in a virtual setting and starting a small law firm.

Expenses - PPG	Chargeable Expenses Funded By Licensing Fees	Chargeable Expenses Funded By Non-Licensing Revenues	Total
Advertising/Marketing	1,500		\$ 1,500
Dues & Subscriptions	740		740
LAP/JWP Support	80,000		80,000
Mileage	2,000		2,000
Office Supplies	1,000		1,000
Outreach - Membership	7,800		7,800
Payroll	54,355		54,355
Staff Education/Morale/Travel	3,500	5,000	8,500
Total Expenses	150,895	5,000	\$ 155,895

E. Marketing and Member Communications

Services provided by Member Communications include writing, editing, and designing State Bar publications; dissemination of media releases; and responding to media requests. The Department is also responsible for the State Bar's website content and design.

Member Communications expenses include: internal print production costs including printer click charges and materials; outsourced printing of the *Bar Bulletin* and the *Resource Deskbook*; and postage to deliver the *Bar Bulletin* to members throughout the state.

1. Bar Bulletin

The *Bar Bulletin* is a publication containing advance opinions of the New Mexico Supreme Court and the Court of Appeals as well as rules, notices, featured articles, announcements, and classified advertising.

2. Resource Deskbook and Member Listing

The *Resource Deskbook* includes important information about the State Bar of New Mexico, New Mexico Courts, and the New Mexico legal community. The *Member Listing* is a printed directory of the State Bar membership.

Revenue - Comm	
Advertising - Print	\$ 300,000
Advertising - Digital	7,500
Subscriptions	12,000
Total Revenue	\$ 319,500

Expenses - Comm	Chargeable Expenses Funded By Licensing Fees	Chargeable Expenses Funded By Non-Licensing Revenue	Total
Dues & Subscriptions	165		\$ 165
Office Supplies	1,000		1,000
Outsourced Case Summaries	72,000		72,000
Payroll	245,580		245,580
Postage & Delivery	70,000		70,000
Print Production - Outsourced	183,000		183,000
Staff Education/Morale/Travel		2,500	2,500
Total Expenses	571,745	2,500	\$ 574,245

III. Legislative Activity

A. Lobbying Considered by the Board of Bar Commissioners

The Board has determined that it may undertake necessary lobbying activities with the State Legislature in 2023 that are necessarily or reasonably incurred for the purpose of regulating the legal profession or improving the quality of legal services in New Mexico and no expenditures relate to political or ideological activities; however no specific efforts have been identified. Any efforts will be reported to the membership if and when lobbying activities are approved by the Board, consistent with Bylaws, Article XI. No mandatory licensing fees have been allocated for lobbying activities in 2023 and no specific lobbying activities have been approved. As in the past, the Board may communicate with the congressional delegation in support of legal services funding. A copy of the bylaws regarding lobbying is available on request.

B. Section Lobbying Activities

Sections are funded by voluntary dues. Section lobbying activities have been temporarily suspended by the Board of Bar Commissioners.

IV. 2021 Non-Budgeted Expenditures

There was one material 2021 non-budgeted expenditure approved by the Board to be reported in the 2023 Budget Disclosure Document. In response to the COVID-19 pandemic, the State Bar offered our members a free virtual Annual Meeting event which included complimentary CLE content. Over 4,500 free CLE credits were filed on behalf of the members from this event, and the discounted value paid to the Bar Foundation for this content was \$171,629. The cost of the free CLE was offset by other operational expenses which were significantly under budget due to restrictions resulting from the pandemic, including: travel; in person meetings; and other Board, section, committee, and division live events. The free CLE expenditure was audited as part of the 2021 annual financial statement audit. The 2021 annual audit was completed on June 2, 2022 and is available to view on the State Bar's website at www.nmbar.org/AboutUs/Financial_Information.

V. 2022 Non-Budgeted Expenditures

Any material 2022 non-budgeted expenditures determined to be germane and approved by the Board will be reported in the 2024 Budget Disclosure Document, at which time any such expenditures will have been audited as part of the 2022 annual financial statement audit.

